**FORM OF APPLICATION FOR A REGULARISATION CERTIFICATE**

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| **BUILDING CONTROL ACTS 1990 and 2007**  **APPLICATION FOR A REGULARISATION CERTIFICATE** |
| Building Control Authority:   |  | | --- | | **OFFICIAL USE**  Date Received:  Register Ref:  Entered on:  Entered by:  Fee Received: |   Application is hereby made under Part IIIA  of the Building Control Regulations 1997 to 2009 for a Regularisation Certificate in respect of the works or building to which  the accompanying drawings apply. |
| 1. APPLICANT   **Owner/Leaseholder** (delete as appropriate)  FULL NAME:  ADDRESS:  SIGNATURE:  TELEPHONE NO:  Owner of works or building (if different to above): |
| 1. Location of the works or building: |
| 1. Classification works or building: (please tick as appropriate)   Construction of new building: YES NO    Material alteration: YES NO  Material change of use: YES NO  Extension to a building: YES NO |
| 1. Description of works or building: |
| 1. Where change of use applies: 2. Existing use: 3. New use: |
| 1. Works involving the construction of a new building, or a building the material use of which is being changed: 2. Number of basement stories: 3. Number of stories above ground level: 4. Height of top floor above ground level: 5. Floor area of building (sq. metres): 6. Total area of ground floor: (sq. metres) |
| 1. Works involving an extension or the material alteration of a building:   Floor area of extension: (sq. metres)  Floor area of material alteration: (sq. metres) |
| 1. Planning Permission for the works or building in question:   Date Planning Permission was granted:  Planning Reference No.: |
| 1. Date Construction started:   Is construction of the building completed?: YES NO  (please tick as appropriate)  Date of completion:  Is the building occupied or operational?: YES NO  (please tick as appropriate)  Is the building still under construction?: 25% 50% 75%  (please tick as appropriate)  Have any modifications to the original design  been made during construction?: YES NO  (please tick as appropriate)  If yes, was planning permission sought  (if necessary) for the modifications?: YES NO  (please tick as appropriate) |
| 1. Amount of Fee (accompanying this application) € |