**FORM OF APPLICATION FOR A REGULARISATION CERTIFICATE**

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| **BUILDING CONTROL ACTS 1990 and 2007****APPLICATION FOR A REGULARISATION CERTIFICATE** |
| Building Control Authority:

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| **OFFICIAL USE**Date Received:Register Ref:Entered on:Entered by:Fee Received: |

Application is hereby made under Part IIIAof the Building Control Regulations 1997 to 2009 for a Regularisation Certificate in respect of the works or building to whichthe accompanying drawings apply. |
| 1. APPLICANT

**Owner/Leaseholder** (delete as appropriate)FULL NAME:ADDRESS:SIGNATURE:TELEPHONE NO:Owner of works or building (if different to above): |
| 1. Location of the works or building:
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| 1. Classification works or building: (please tick as appropriate)

Construction of new building: YES NO Material alteration: YES NOMaterial change of use: YES NOExtension to a building: YES NO |
| 1. Description of works or building:
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| 1. Where change of use applies:
2. Existing use:
3. New use:
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| 1. Works involving the construction of a new building, or a building the material use of which is being changed:
2. Number of basement stories:
3. Number of stories above ground level:
4. Height of top floor above ground level:
5. Floor area of building (sq. metres):
6. Total area of ground floor: (sq. metres)
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| 1. Works involving an extension or the material alteration of a building:

Floor area of extension: (sq. metres)Floor area of material alteration: (sq. metres) |
| 1. Planning Permission for the works or building in question:

Date Planning Permission was granted:Planning Reference No.: |
| 1. Date Construction started:

Is construction of the building completed?: YES NO(please tick as appropriate) Date of completion: Is the building occupied or operational?: YES NO(please tick as appropriate)Is the building still under construction?: 25% 50% 75%(please tick as appropriate)Have any modifications to the original designbeen made during construction?: YES NO(please tick as appropriate)If yes, was planning permission sought(if necessary) for the modifications?: YES NO(please tick as appropriate) |
| 1. Amount of Fee (accompanying this application) €
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